IRVINE UNIFIED SCHOOL DISTRICT

Canvas

Create a Parent Observer Account

This tutorial will guide you through the necessary steps to create an observer account in Canvas.
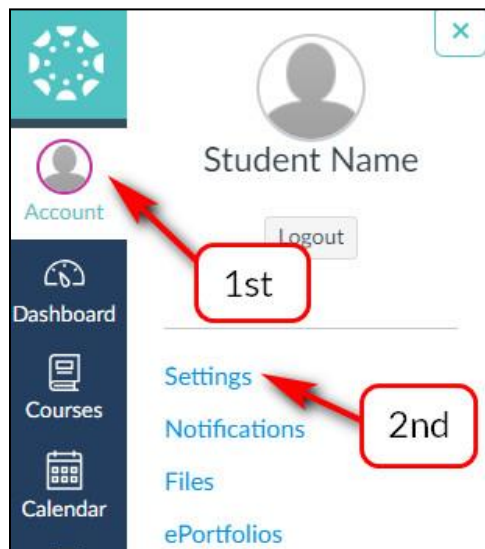IUSD's Canvas Site: https://iusd.instructure.com

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Step 1: Login to Your Student's Account

Visit https://iusd.instructure.com and have your student login to their district provided Canvas username (ex. 20StudentTest) and password. If you do not have access to your child's username or password, you can have a pairing code generated for you by emailing HelpDesk@iusd.org.

Once your student is logged in, please have them navigate to their User Settings by first clicking on Account in the left side menu and then clicking on Settings.

Once your student is in their User Settings, have them click on the Pair with Observer button on the right hand side of the page.
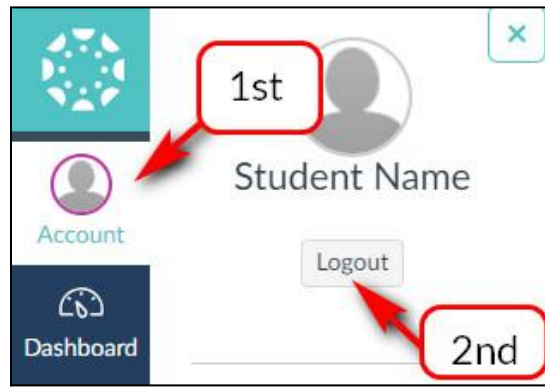

After clicking Pair with Observer. The pop-up below will appear with a six-digit alphanumeric code. Once you get this code, write it down or copy it because you will need it to pair your observer account with your student's account. Pairing codes expire within 7 days of being generated.

Logout of your student's Canvas account by first clicking on Account, then Log Out.

Step 2: Create Your Observer Account

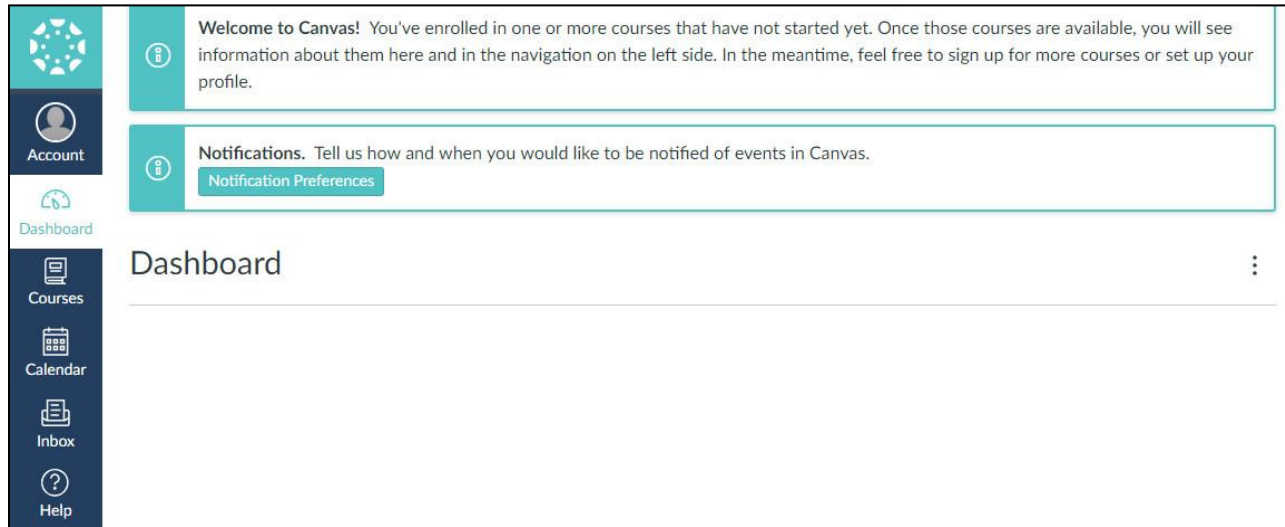Once you are back at IUSD's Canvas homepage (https://iusd.instructure.com), click on *Click Here For an Account.*
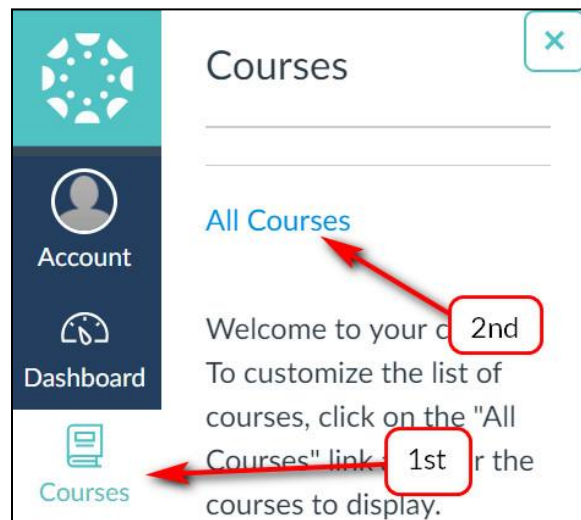

In the popup box, Enter your name, your email, then your pairing code. After you agree to the terms of use, click Start Participating to create your observer account.

Once you do this, you will be logged in to your Canvas parent account and will see your Dashboard. Once you see this screen, you will have read-only access to view your student's Canvas content.

If you do not see any courses on your Dashboard, the course may not yet be made visible by the teacher, which keeps it hidden from students and parents until the teacher opens the course up. You can view a list of all your student's courses, visible or not, by clicking on Courses, then All Courses.

Note: You only need to create a Parent Observer account once. If you have more than one child, you can add them into your single parent account following these instructions.

If you see an "**account already in use**" error message when trying to create your account please contact the help desk at helpdesk@iusd.org

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